



HIGHVALE PRIMARY SCHOOL

Partnerships and Education Sub-Committee

Last amended: March 2021

Review date: March 2022

Terms of Reference

The Terms of Reference should be read in conjunction with the Highvale P.S School Council Standing Orders. The Partnerships and Education Sub-Committee is a sub-committee of the School Council.

Purpose:

The Partnerships and Education Sub-committee shall:

- Actively explore and build partnership opportunities within and beyond the school community to support the achievement of School Goals in the Strategic and Annual Implementation Plans and facilities development.
- Be aware of Highvale Primary School's unique school community, including Student Family Occupation (SFO) and cultural mix to inform opportunities for partnerships.
- Develop a strategy to enhance partnerships for Highvale Primary School including parents, industry and government.
- Consider grant submissions in the light of Council policies and priorities.
- Make recommendations to Council for endorsement of grant submissions.
- Source and prepare applications for suitable grants.
- Maintain the keep up to date the 'local' and designated 'optional' policies in the HPS Policy Review schedule.
- Consult with the Highvale Primary School staff and community and make recommendations to Council on aspects of 'local' and designated 'optional' policies.
- Where requested, support the HPS Leadership Team with the drafting of 'Privacy Impact Assessments' (PIA) to identify the impact a project may have on the privacy of students.
- Contribute recommendations to the HPS Leadership Team for managing, minimising or eliminating that impact.

Membership:

- At least three people. At least one of these must be a member of the School Council and is the convener.

Meetings:

- The Partnerships and Education Sub-Committee will meet at least **twice** each school term and prior to normal council meetings to consider education issues as described. It will ensure that appropriate reports and recommendations are prepared for council.
- If the convener of the Education Sub-Committee is absent or unable to preside at the meeting, a member other than the principal elected by the members present at the meeting must preside.

respect

responsibility

honesty & integrity

commitment