



2019 Parent Information Evening



Welcome

Education is a partnership between school and home. We look forward to continuing this journey with you and your family in 2019.





About Our Community

2019

- ▶ Enrolments are currently 312 students.
- ▶ There are 14 classes, 8 specialist programs and a range of extra curricular activities.
- ▶ Our students' backgrounds are very diverse and include 1st generation Australian families to original, indigenous Australians.
- ▶ We are proud to have such a multicultural community. The language backgrounds of our students include:

English, Burmese, Marathi, Malayam, Persian, Tamil, Indonesian, Bulgarian, Cantonese, Mandarin, Korean, Hindi, Sinhalese, Kannada, Dutch, Gujarati, Tagalog, Malay, Urdu, Hausa, Arabic, Vietnamese, Bengali, Dari, Punjabi, Russian.





The Big Picture





Our Purpose

Together with our school community we aspire to develop confident, socially responsible, happy students who are connected to each other and their school. Through explicit and personalised teaching a comprehensive learning foundation is developed and built upon to promote passionate, curious learners who can apply their learning in creative and innovative ways within a safe environment.



2019 Events and Enhancements



- ▶ HPS 50th Anniversary
 - ▶ Celebration Day, including evening activities on Friday 10th May
- ▶ School Review – Term 3
 - ▶ Each government school participates in a comprehensive school review every four years. A thorough analysis by experts independent of the Department of Education (DET).
 - ▶ Opportunities for input from students, staff and parents.
- ▶ Facility Upgrades
 - ▶ The addition of the newly completed Modular Building (we now have two).
 - ▶ The rebuild and modification of the Year 3&4 Learning Community.
 - ▶ School building project refurbishments
 - ▶ Planning / development of grounds and landscaping works



School Values

Our School Values are the cornerstones of our whole school student wellbeing framework. They underpin the proactive approach we use to teach and develop consistent, positive behaviours and relationships across our school.

Highvale 'Achieving Excellence' through

- | | |
|------------------------------|--|
| Respect | Considering others, their property and the environment |
| Responsibility | Being reliable, resourceful and owning your actions |
| Honesty and Integrity | Being fair and trustworthy |
| Commitment | Persisting, giving your best and bouncing back |





Student Wellbeing

▶ Positive Behaviour for Learning (PBL)

- ▶ Evidence based school wide framework
- ▶ Framed by our school values
- ▶ Focus on Positive Behaviours and Social Skills
- ▶ Restorative Practices
- ▶ P to 6 Buddies Program
- ▶ eSmart accreditation – supporting digital safety

▶ Cooperative Learning Strategies

- ▶ Positive interdependence
- ▶ Individual and group accountability
- ▶ Interpersonal and group skills
- ▶ Face to Face Interactions
- ▶ Helpful Behaviours





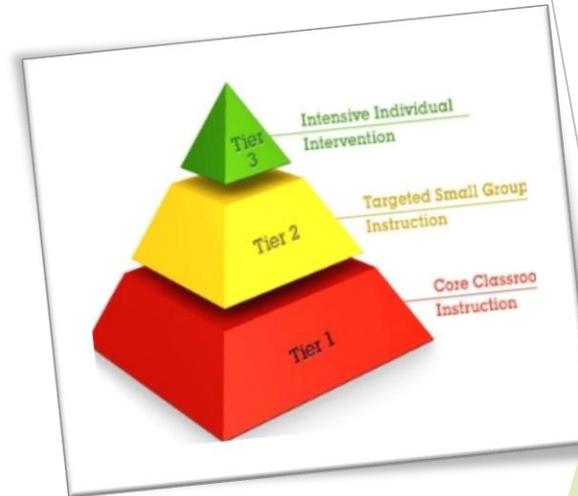
Student Wellbeing

▶ Response To Individual Needs (RTI)

- ▶ Individual Education Plan
- ▶ Student Support Group

▶ Transition

- ▶ **Into** - Kinder to Prep and new students
- ▶ **Through** - Prep-Year 6
- ▶ **Exit** - Year 6 to Year 7



▶ Staff Car Park and Turning Circle Safety

- ▶ Staff Carpark strictly for staff use only between 8.20am-4.00pm
- ▶ Turning Circle Safety Rules, red and yellow curb lines.



Student Learning



The Victorian Curriculum F–10 sets out what every student should learn during their first eleven years of schooling. The curriculum is the common set of knowledge and skills required by students for life-long learning, social development and active and informed citizenship.

8 Key Learning Areas = 19 subjects

LEARNING AREAS

The Arts

- Dance
- Drama
- Media Arts
- Music
- Visual Arts
- Visual Communication Design

English

Health and Physical Education

The Humanities

- Civics and Citizenship
- Economics and Business
- Geography
- History

Languages

Mathematics

Science

Technologies

- Design and Technologies
- Digital Technologies

4 Capabilities

Thinking and Social Development.

CAPABILITIES

Critical and Creative Thinking

- Ethical
- Intercultural
- Personal and Social



Student Learning

Class Learning Areas

Concept Curriculum

- Health
- The Humanities
- Science
- Technologies (Digital Technologies)
- Capabilities

English

- Reading and Viewing
- Writing
- Speaking and Listening

Mathematics

- Number and Algebra
- Measurement and Geometry
- Statistics and Probability



Specialists Learning Areas

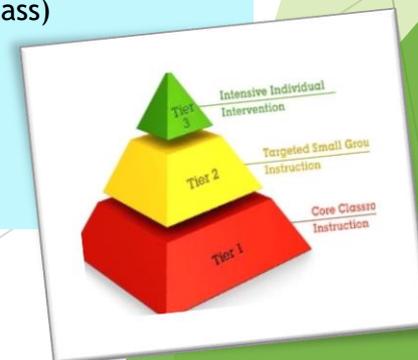
- Physical Education
- STEAM
 - Science
 - Technologies (Digital Technologies)
 - Engineering (Design and Technologies)
 - Arts (Visual Arts, Media Arts)
 - Mathematics
- Performing Arts
 - Dance
 - Drama
 - Music
- Languages
 - German or Mandarin

Response To Individual Needs (RTI)

- English and Mathematics Extension and Intervention (In and out of class)
- EAL (English as an Additional Language) - (In and out of class)
- Individual Education Plan (IEP)

Program for Students with a Disability (PSD)

- Learning and Social support (In and out of class)
- Student Support group Meetings (SSG)
- Individual Education Plan (IEP)





Student Learning



Concept Curriculum - 2 Year Cycle

Term	CYCLE A (Odd Year - 2019+)	CYCLE B (Even Year - 2020+)
1	Identity (Prep-Health) (Y1-6 Humanities)	Community (Prep-Health) (Y1-6 Humanities)
2	Sustainability (P-6 Science - Biology)	Change (Prep-Health) (Y1-6 Science - Chemical & Y5&6 Physical)
3	Discovery (P-6 Science - Earth & Space)	Creativity (Prep-Health) (Y1-4 Science - Physical) (Y5&6 - Economics)
4	Strength & Wellbeing (P-6 Health)	Our World (P-6 Geography)



Student Learning



The Victorian Curriculum is a continuum of learning **F-10**. The continuum is divided into **11 Levels from Foundation to 10**. Each **Level** includes a number of smaller **indicators** to assist teachers to assess where a student sits on the continuum of learning as they progress. Teachers use these smaller **steps**, together with specific assessment data to determine each student's next learning focus. This informs the planning and teaching.

Victorian Curriculum F-10						
Towards Foundation	Laying the Foundations		Building Breadth			Developing Pathways
A B C D	Foundation	Levels 1-2	Levels 3-4	Levels 5-6	Levels 7-8	Levels 9-10

Year 3 student working towards Level 3



Year 3 student working towards Level 5



Students of similar age will not always be at the same **Level** of learning along the continuum. As well, two students may be at the same Level but their learning is focussed on a different **step** than a class mate. Our teaching focus is on 'what comes next' for each student.



Assessment and Reporting

A student's Year Level, e.g. Year 3 correlates to the expected **F-10 Level** i.e. **Level 3**. A student working at the expected Level would achieve a '**C**' in their school report. 6+ months ahead would achieve a '**B**'. 18+ months ahead is an '**A**'. This is a 'Victorian Curriculum and Assessment Authority' (VCAA) requirement.

Victorian Curriculum F-10						
Towards Foundation	Laying the Foundations		Building Breadth			Developing Pathways
A B C D	Foundation	Levels 1-2	Levels 3-4	Levels 5-6	Levels 7-8	Levels 9-10



End of Year 3
and working at
Level 3
standard = C



End of Year 3
and working at
Level 5
standard = A



Typical Daily Timetable

8.45am	Students arrive and line up when the music plays
8.55am	Bell rings for 2 minutes
8.57am	Students line up / Morning welcome and news and enter classrooms
9.00-11.05am	English
	Reading & Writing (P-3 includes Synthetic Phonics) Speaking and Listening
11.05-11.30am	Morning Recess (Students eat play lunch inside)
11.30-12.30pm	Mathematics
12.30-1.30pm	Lunch (Students eat lunch inside 12.30-12.40pm)
1.30-3.30pm	Concept Curriculum / Specialist Program
3.30pm	Home Time

Please note students must be picked up by 3.45pm



Assessment and Reporting

Regular, Consistent Communication

- **Term Student Goals** (Prep commences Semester 2)
 - Goals are informed by data and guided by the teacher. This includes data from Essential Assessments and pre assessments such as a Writing pre-test (sample of writing under test conditions).
 - Further development of Student Goal setting is a focus for our school in 2019.
 - Student Goal Setting - 'I can' statements will be introduced in 2019. Writing and Mathematics.
- **Seesaw**
 - **Purpose:**
 - To provide regular, timely feedback to parents and students regarding progress using assessed examples of student work.
 - To inform student reporting.
 - A whole school trial was conducted in Term 4 last year.
 - In 2019, Seesaw will replace the hardcopy student portfolio.
 - A minimum of 2 'Student Assessment Tasks' will be provided digitally to parents each term.
 - Creates regular opportunities for parents to view examples of their child's work, together with an assessment rubric, teacher comment and student comment.
 - Parents are encouraged to discuss each task with their child and provide feedback to further support learning.
 - How to 'Sign up' – [Seesaw HPS Parents Guide](https://highvaleps.vic.edu.au/parent-information/) <https://highvaleps.vic.edu.au/parent-information/>
- **Face to Face meetings**
 - To arrange an individual meeting at a mutually convenient time, please call the office or email your child's teacher.
 - Information evenings, Meet and Greet, Parent Teacher Interviews.





Assessment and Reporting

February 2019

- ▶ Parent Information Session
- ▶ P-6 Meet and Greet interviews

April 2019

- ▶ Student Progress Reports Term 1

June 2019

- ▶ Semester 1 (Term 1 & 2) Student Report
- ▶ Parent/Teacher Interviews

December 2019

- ▶ Semester 2 (Term 3 & 4) Student Report
- ▶ Preschool – Prep Interviews

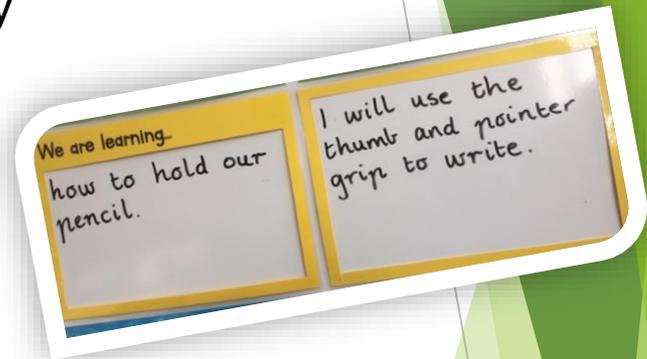
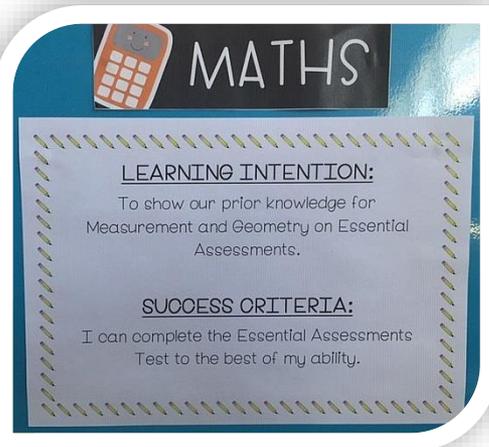
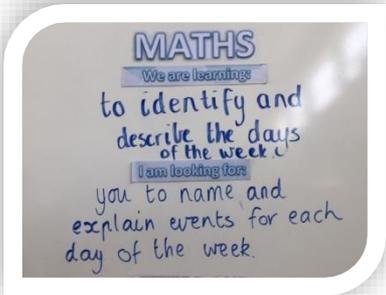
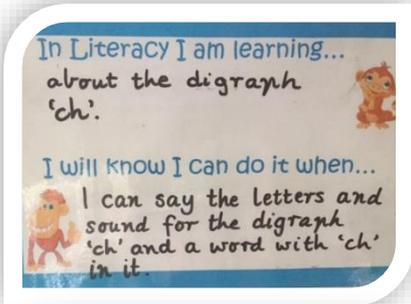




Student Learning



- ▶ Teaching
 - ▶ Contemporary and evidence based.
- ▶ Planned Collaboratively
- ▶ Explicit & differentiated
 - ▶ Learning Intention
 - ▶ Success Criteria
 - ▶ Effective Feedback
 - ▶ Quality Learning Tasks
- ▶ Digital technologies to support learning
 - ▶ Prep – Year 6 Class digital technologies – Yoga laptops, iPads, Large screens, headphones
 - ▶ Year3-6 **Optional BYOD** Program
 - ▶ Developing links to **Homework**
 - ▶ New Digital Technologies Policy
 - ▶ New Acceptable Use Agreement





Extra-curricular Enrichment



Programs additional to the core Victorian Curriculum.

Extra-curricular opportunities are provided as opportunities for involvement and enrichment beyond the core curriculum requirements. They often include one or a combination of foci including social, ethical, environmental, academic or health and wellbeing.

Some of these are provided by staff or through grants sourced by the school, others are provided by parents, especially the **Highvale Primary Community Group (HPCG)**. Some are a combination of staff and parents (e.g. RoboTech, Carols Evening). Other extra-curricular activities require payments from parents as they are provided through external providers, such Instrumental Band or Chess.



Highvale Primary Community Group - HPCG

- School Disco (Junior and Senior)
- Carols Evening
- Book Fair
- Fun Run
- Welcome BBQ
- Mothers Day stall / breakfast
- Fathers Day breakfast
- Fundraising events e.g Hot Cross Bun Drive & Easter Feast & Raffles
- Wednesday Special Lunches
- School Production
- Closet Collection



Extra-curricular Enrichment



No Payment Required

- Year 3,4,5 Intra-school Sport
- Sporting Schools Program
- HPS Student Leadership Program
- Student Representative Council (SRC Year 1-6)
- Leadership and Multicultural Leaders Program (LAMP)
- HPS Choir
- Minecraft group
- Lunchtime relaxation
- Lunchtime Library
- HPS GREEN Team
- John Monash Enrichment program (Science & Mathematics)
- Loud Lunchtimes
- Lunchtime Sanctuary
- Other opportunities from time to time

Payment Contribution may be Required

- Year 5&6 Inter-school Sport
- Division and State Sport Competition
- HPS Debating Program
- HPS Instrumental and Band Program
- Y3&4 CAMP Program
- Y5&6 CAMP Program
- Robo Tech
- Young Engineers
- Chess Club
- Tennis
- Other opportunities from time to time



Communication



HPS Communication

1. Highvale Happenings Digital Newsletter

Our digital newsletter is the primary form of communication to all families. The email address you provide at enrolment is used to subscribe each family to our newsletter.

The newsletter is emailed weekly to your email address. If any of your contact details change they must be updated through the school office. Please contact the school office on [9887 8000](tel:98878000) for assistance.



The newsletter can be read in many languages. It contains key dates, events, important information, opportunities for parent input and links to surveys.

2. Highvale Primary School website and Level Blogs

Information about our school including policies and other school documents can be located at <https://highvaleps.vic.edu.au/>.

Welcome to Highvale Primary School

Highvale Primary School is located in the leafy eastern suburb of Glen Waverley. Our school provides a caring, safe and dynamic learning environment in an attractive, quiet, parkland setting.

We are a high performing, medium sized school, where each student is supported to fulfil their potential, academically, socially and physically. Our current enrolment of 330 students is supported by a team of professional, enthusiastic, dedicated teachers and support staff who pride themselves on knowing and valuing each student individually.

Our strong sense of community is achieved through significant family engagement supported by our parents, local organisations and businesses.

Our reputation for excellence is derived from our focus on high quality, evidence based teaching and 'best effort'

Prep Blogs

Year 1/2 Blogs

Year 3/4 Blogs

Year 5/6 Blogs

Level Blogs show class examples of activities and are updated twice each term.

3. FlexiBuzz

This app is the key means of **day to day** communication of important events, reminders, follow ups or messages.

Sign up information is available at the school office and in the Highvale Happenings Newsletter.





Communication

Email Etiquette

Staff provide their email address as a means for improving avenues for communication.

Emails must extend the same courtesy as a face to face meeting.

Please be mindful, that teachers are occupied during much of the day. Teachers check their email before the start of the day and often at the end, dependent upon meetings and other commitments.

A response will usually be forthcoming within two days. Often sooner.

Emails are best used when you have a message that does not require a lot of detail and is not urgent.

If a message is urgent, please call the school office.





P-6 Learning Communities

Teacher Meeting Availability

If you would like meet with your child's teacher face to face to discuss your child's learning, wellbeing or any other matter please do not hesitate. Please email your child's teacher or call the office to arrange a time that is suitable for both you and your child's teacher.

Email should be used for short, succinct, non urgent messages that do not require a face to face meeting.

Note: Class teachers are available most days before or after school, however are not available before school on Tuesday mornings or after school on Mondays and Wednesdays due to a range of meetings.

Class Teacher Availability

Before school - Monday, Wednesday, Thursday, Friday

After school - Tuesday, Thursday, Friday

Specialist Teacher Availability

Specialists work a variety of days and hours. Parents should email the teacher directly or call the office to make an appointment.



School Office Staff

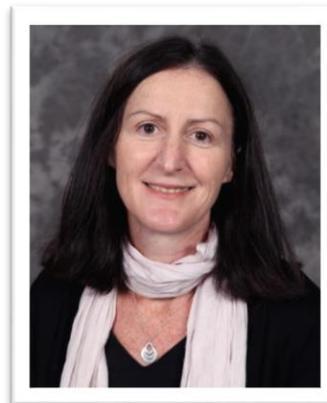
Business Manager Elissa Gasson

- Payment Plans
- Qkr for payments
- Phone calls



Admin Support and Enrolments Rebecca (Bec) Webb

- Front desk
- Flexibuzz
- Student absences
- Phone calls





Volunteers

We welcome volunteers throughout the school and highly value parent support.

All volunteers must have a current Working with Children Check and must sign the HPS Child Safe Code of Conduct.

WWCC applications can be completed online at <http://www.workingwithchildren.vic.gov.au/>

All volunteers must sign in at the school office and collect and wear a Visitors Pass.





Parent Volunteers

School Councils

Management > School Councils

School councils play a key role in Victorian government schools. Participating as a school council member is a rewarding and challenging experience. The school council supports the principal to provide the best possible educational outcomes for students.

► School Council

- Consists of 7 Parent members & 4 DET members & up to 2 Community members. Meet twice a term at 7.30pm on a Tuesday night.
- 4 Sub Committees - Education, Finance, Facilities & Environment, Partnerships (e.g. Grants & Business)
- In 2019 there are 5 Parent vacancies. **We need parents on School Council.**
- Notice regarding 2019 Nominations for School Council will be communicated this week.
- 2019 School Review
- It is a great way to get involved and contribute to the governance of the school to support all students.
- It is a very good way to help present and future students of the school
- Your children may feel a greater sense of belonging with the school



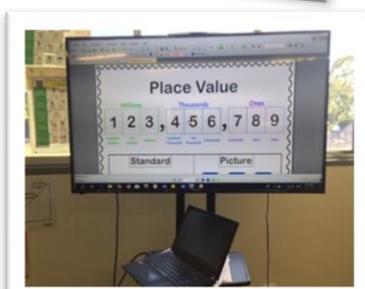
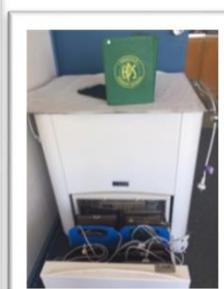
Parent Volunteers

Highvale Primary Community Group (HPCG)

- ▶ The HPCG raised \$22 000 in 2018.
- ▶ Member or volunteer?
- ▶ Meeting once a month helps with organising and planning
- ▶ Wednesday lunches, Twilights Sports or Christmas Carols
- ▶ Sign up for event-assistance



- ▶ What's in it for You?
- ▶ Connect with other families a school
- ▶ Meet and work with teachers
- ▶ Instil sense of community and social contribution in your children
- ▶ Understand school experiences
- ▶ Enjoy safe, happy and fun events together!





Parent Volunteers

- ▶ Uniform Shop
- ▶ Classroom Helpers - (Training Sessions)
 - ▶ Thursday 21st February 9.00am-11.00am
Children's Reading and Oral Language for Parents - Jodi Tate
 - ▶ Tuesday 5th March 9.00am-11.00am
Children's Writing for Parents - Jodi Tate
 - ▶ Wednesday 20th March 9.00am-11.00am
Children's Mathematics for Parents - Marty Gill
- ▶ Events, Excursions, Camps
- ▶ Working Bees
- ▶ Sanctuary





Out of School Hours Care

- **Academy for Kids**

Viv Mahomet

- 0405 323 357
- vivienmahomet@optusnet.com.au

Services

- Before School Care from 7.00am
- After School Care until 6.30pm
- School Holiday / Vacation Care

Bookings, Hours and Enrolment contact Viv

Academy for KIDS

OUTSIDE SCHOOL HOURS PROGRAM
AT HIGHVALE PRIMARY SCHOOL

HOURS OF OPERATION MON - FRI
BEFORECARE: 7:00AM TO 8:45 AM
AFTERCARE: 3:30PM TO 6:00 PM
VACATION CARE: 8:00AM TO 6:00PM

Breakfast and Afternoon Tea Provide

Activities Include Art, Drama, Sport, Cooking, Homework Club and much more!!

CCB AND CRT REBATES apply, Ncac Accredited

Academy for KIDS we believe that children are a gift and should always be treated with respect, dignity and kindness

All bookings and enquiries please contact:

Vivien Mahomet (Director)
on: 0405 323 357
or email: vivienmahomet@optusnet.com.au



Questions?



Prep Learning Community

Prep
Teacher names and emails

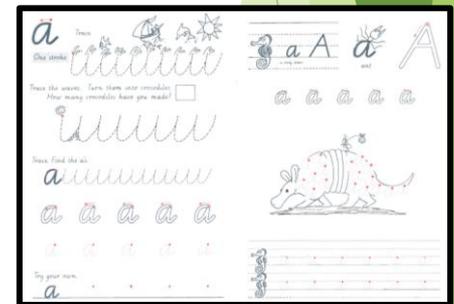
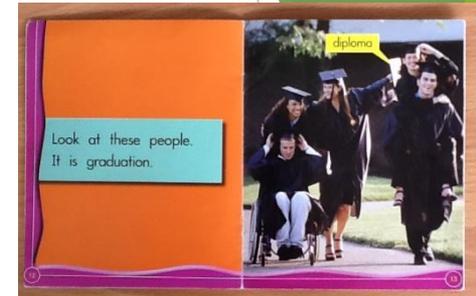
Please call the office for staff contact details.



Prep Learning Community

Prep Learning at Home

- Support your child to read the book provided each night in their green reader bag.
- Practise the Magic Words with your child each night.
- Complete the handwriting pages that match the sound we are learning about that week.
- *Refer to the explainer sheet provided to see the suggested timetable for when to do each.*





Specialist Teacher Contacts

Contact



Response To Individual Needs (RTI)

Please call the office for staff contact details.



STEAM



Performing Arts

Physical Education

German

Mandarin

EAL





Year 1&2 Learning Community

Contact

Please call the office for staff contact details.



Year 1&2 Learning Community

Take Home Books for reading

- ▶ Students are required read at home every weeknight.
- ▶ Children will bring home take home books that are intended to be slightly easier than the texts read in class.
- ▶ The student should make a simple comment in their reading journal to show that they have read.



Year 1&2 Learning Community

Forever Words

- ▶ Students will bring home 4-6 words each week that relate to our weekly Letters and Sounds foci.
- ▶ We encourage students to practise these at home by reading the words, using them in conversations, drawing pictures of the words and sounding out the words.



Year 1&2 Learning Community

Parent Engagement

- ▶ We encourage parent involvement in the classroom. If you are available to help in the classroom please contact your child's teacher to organise times that best suit you and student learning.
- ▶ We will require parent helpers for excursions throughout the year. If you would like to assist on an excursion please indicate this on the excursion form.



Year 3&4 Learning Community

Year 3/4

Teacher names and emails

Please call the office for staff contact details.



Year 3&4 Learning Community

Year 3/4 Diaries

Your child is expected to read a novel of their choice for 20 minutes each night.

They should record the name of the book and the pages they have read each night.

Please sign your child's diary each Thursday night to acknowledge their reading for the week.

Teachers will check and sign diaries each Friday.



Year 3&4 Learning Community

Year 3/4 Key Dates

Term 1

House Sports: 7th March

District Athletics: 22nd March

Term 1 Excursion- Immigration Museum: 27th March

Twilight Sports: 27th March

Later in the year

HPS 50th Celebration: 10th May

NAPLAN: 14th-16th May

Camp- Phillip Island: 16th-18th October



Year 3&4 Learning Community

Year 3/4 Parent Engagement

- Excursions
- School Sport
- Guest speakers/ professionals
- Classroom helpers



Year 5&6 Learning Community

Year 5/6

Teacher names and emails

Please call the office for staff contact details.



Year 5&6 Learning Community

Year 5/6

Diaries, Reading, and Spelling

Your child is expected to read a novel of their choice for 20 minutes each night. They should record the name of the book and the pages they have read each night. Please sign your child's diary each Thursday night to acknowledge their reading for the week.

Spelling will be tested weekly. Words will be written in student diaries and it is their responsibility to learn their words in preparation for their test each week.

Students will learn diary use skills and will be expected to keep diaries updated from classroom calendars and reminder boards. This is to promote independence and organisation in preparation for secondary school.

Teachers will check diaries each Friday.



Year 5&6 Learning Community

Year 5/6 **Key Dates**

Term 1

Sport Round Robin: Friday February 15th

Parents Camp Information Session: Tuesday February 19th

Term 1 Excursion- Sovereign Hill - Tuesday 6th March

Camp- Campaspe Downs: March 11th-15th

District Athletics: Friday March 22nd

Twilight Sports: Wednesday March 27th

Later in the year

HPS 50th Celebration: 10th May

NAPLAN: 14th-16th May



Year 5&6 Learning Community

Year 5/6 Parent Engagement

- Excursions
- School sports and interschool sports
- Guest speakers/professionals
- Classroom helpers